



Consent Form

Welcome to Coaching for Academic Success! This document contains important information about our services and business policies. When you sign this document, it will also represent an agreement between us. You may revoke this agreement in writing at any time. Coaching for Academic Success is a coaching service that has been developed to assist students who may require academic guidance, help with organizational difficulties, and who have difficulty completing their homework efficiently. This service is one of many services in Dallas that is available to families whose child may require academic coaching. Coaching for Academic Success is an academic intervention. This service was developed because many children with learning and attentional difficulties approach the demands of homework with great resistance and this resistance often impacts parent-child relationships. The purpose of Coaching for Academic Success is to help the student complete his/her homework more efficiently and with less distraction. Academic coaching is performed by coaches who assist students in learning to take meaningful and structured notes in class, read text books effectively, and prepare for tests. Coaching sessions will be constructed around each child's needs. The specific components of the academic coaching service are:

- 1) Meet with the student prior to the beginning of school in order to organize course material and discuss learning objectives.
- 2) Weekly meetings at the frequency of 1-4 times a week, where a coach will sit with the student and monitor him/her while the student completes his/her assignments. At the end of the meeting, the student's upcoming assignments will be logged onto a calendar that will ensure the student is aware of upcoming assignments.
- 3) Parents will receive weekly progress notes that rate the student's: Motivation, Responsibility, and Task Completion.
- 4) Parents can use the weekly progress notes to determine the student's weekend privileges.
- 5) The homework coach will have at least monthly contact with the student's teacher or advisor, with your written consent.

Coaching/Tutoring Sessions & Cancellation Policy

Sessions are scheduled and billed by the hour. Once an appointment hour is scheduled, you will be expected to pay for it unless you provide 24 hours advance notice of cancellation [unless we both agree that you were unable to attend due to circumstances beyond your control].

Contacting Us

Our office hours are between 8:00 am and 4 pm for scheduling appointments. You may be able to contact your student's coach on his/her cell phone after office hours.

Fees, Billing, and Payments

The hourly fee for our coaching service at your home, or your child’s school, is \$60.00. The hourly fee for our tutoring service is \$70.00. You will be billed at the end of each month for that month’s sessions and payment will be expected once you have received your invoice. If services have not been paid for within 60 days, we have the option of using legal means to secure the payment. In most collection situations, the only information we release regarding a student is his/her name, the nature of services provided, and the amount due.

Limits on Confidentiality

All communications between a coach and the student/parent/teacher will be protected. In most situations, we can only release information about your child to others if you sign a written authorization form. If you provide us with a written authorization to release the record to any specific person, you must revoke the release in writing if you change your mind.

YOUR SIGNATURE BELOW INDICATES THAT YOU HAVE READ THIS AGREEMENT AND AGREE TO ITS TERMS.

SIGNED

Parent Signature

DATE: _____